



EMBA Safeguarding Procedure for Churches

The following are important:

- The church has an up to date, agreed and working **Safeguarding Policy with appropriate procedures** in place.
- The church has a named person as the **Designated Person for Safeguarding (DPS)**.
- All church workers and leaders are up to date with **BUGB Excellence in Safeguarding Training** (Levels 2 and 3 as appropriate) and have up to date **DBS checks**.

A concern about a Minister - contact one of the Regional Team IMMEDIATELY

Mr Kenny Henry
EMBA Safeguarding Lead 07498 189205 kenny.henry@embaptists.org.uk

Revd Mark Clay
Regional Team Leader & EMBA
Safeguarding Trustee 07975 863772 mark.clay@embaptists.org.uk

Revd Dr Nick Ashton
Regional Minister 07399 660047 nick.ashton@embaptists.org.uk

Revd Pete Leveson
Regional Minister 07950 768332 Pete.leveson@embaptists.org.uk

A concern about the wellbeing of a child or adult – notify the church DPS

- **RECOGNISE:** Trust your gut instinct; if it feels wrong, then it probably is wrong.
- **RESPOND:** Notify the church DPS as soon as possible (ideally within 24 hours).
If the church does not have a DPS, please contact a member of the Regional Team (see left).
- **RECORD:** The church DPS will give you a safeguarding incident form to complete, formally recording What? When? Where? Who?
- **REPORT:** The church DPS will know what to do next or who best to contact for advice and support.

If you are concerned that someone is at immediate risk of serious harm, you must contact the police (from a place of personal safety), then let the church DPS know that you have done so.